

## BTCA Honorarium Guidelines

(Revised Nov 20 2023)

The Bay Treasure Chest Association offers a \$600 Honoraria to organizations and groups that can provide two volunteers to assist with one count.

Read our guidelines to see if you think your organization qualifies, and then complete an application form and forward it to [honorarium@baytreasurechest.ca](mailto:honorarium@baytreasurechest.ca).

### Guidelines:

- Local organizations must serve the community within the St. Margaret's Bay catchment area and be non-profit.
- More than one application per year may be considered from a single applicant.
- Once the applications have been accepted and a date agreed upon, two volunteers (aged 16 and over) must be available on a Wednesday afternoon between 1 – 4 pm to assist with the count process.
- The BTCA Honorarium Committee will respond to applications within 90 days of receiving them.
- The BTCA has sole discretion when selecting the organization/group for the honorarium.
- The BTCA reserves the right to use your organization in print publications, online, website, social media and other communications deemed appropriate by the Board.

### Restrictions:

- Individual medical issues, sponsorship or crisis.
- School trip activities and fundraising.
- Sports teams and tournaments.
- A government-operated, public-sector organization/institution (i.e., schools, primary healthcare facilities).
- A religious/spiritual entity.
- Groups already benefitting from BTCA funds.

The Honorarium Committee may, at its discretion, approve an organization that would not normally qualify based on the above criteria where the organization fits within the spirit of the Honorarium Program.

Date Approved by Board: Monday, Nov 20, 2023